



ROYAL ASSEMBLY ROOMS

Corporate Events and Business Meetings

Bring a touch of Victorian grandeur to your event or conference by booking The Royal Assembly Rooms attractive, air conditioned Banqueting Suite which will seat up to 200 delegates, theatre style.

For boardroom meetings and smaller business gatherings we have suitably sized rooms which means we can cater for just a few people right up to large corporate events.

The Royal Assembly Rooms is fully equipped with Wi-Fi, projector, screen, sound system and even a small platform stage area if required.

Our out of town location means that we have our own large car park accommodating up to 70 vehicles so that your colleagues and clients have one less thing to worry about when they arrive!

We can offer full and half-day delegate rates which include various hospitality options from light refreshments to full hot or cold buffets.

Our dedicated, events team will be delighted to assist you with your event, whether it's a business breakfast or a company ball.

For more information or to make arrangements to view the Royal Assembly Rooms, please call: 07563 651 989/ 01493 855893 or email: wendy@royalassemblyrooms.co.uk.

Day Time Room Hire for Corporate Events, Business Meetings and Training Sessions 2017/18

Banqueting Suite/Conference Room (for up to 200 delegates)	Boardroom (for up to 24 boardroom style & 30 training)	Temple Rooms (for up to 80 delegates) No projector & screen
Half day up to 4 hours £130.00 Full day up to 8 hours £250.00	Half day up to 4 hours £70.00 Full day up to 8 hours £130.00	Half day up to 4 hours £75.00 Full day up to 8 hours £140.00

Evening Room Hire for Corporate Events & Award Presentations 2017/18 (Includes Licensed Bars)

Banqueting Suite up to 160 formal dining & 200 buffet style	Boardroom Maximum 25 people	Main Temple Room up to 60 formal dining & 100 buffet style
From 6pm to Midnight £350.00 (£400 with Temple)	From 6pm to 11pm £80.00	From 6pm to Midnight £250.00

Room Hire Includes:

- Wi Fi (Fibre Optic)
- Chilled Water and Glasses
- Air Conditioning (Main Banqueting Suite)
- Free on Site Car Parking
- Sound System
- Bespoke Catering Options
- Projector & Screen
- Flip Chart & Pens
- Set up of Room According to Requirements
- Dedicated Event Coordinator
- Accessible Car Parking, Toilet and Facilities



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Corporate Buffet Selections

Light Lunch Buffet - £7.00 per person

Selection of Sandwiches, Homemade Sausage Rolls, Crisps, Crudities & Dips

~ All of the following buffets include a selection of sandwiches ~

Traditional High Tea Buffet - £7.50 per person

- ~ Selection of Cakes*
- ~ Homemade Quiche*
- ~ Cocktail Sausages*
- ~ Homemade Sausage Rolls*
- ~ Crisps*

Silver Buffet - £8.95 per person

- ~ Homemade Quiche*
- ~ Cocktail Sausages*
- ~ Homemade Sausage Rolls*
- ~ Crudités with Dips*
- ~ Potato Wedges*
- ~ Chicken Goujons*
- ~ Homemade Pizza (2 varieties)*

Gold Buffet - £10.95 - per person

- ~ Homemade Quiche*

- ~ Cocktail Sausages
- ~ Homemade Sausage T
- ~ Crudités with Dips
- ~ Potato Wedges
- ~ Chicken Goujons
- ~ BBQ Ribs
- ~ Homemade Pizza (2 v
- ~ Plaice Goujons with T



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Platinum Buffet - £13.95 per person

- ~ Mini Crab Cakes
- ~ Tempura Prawns
- ~ Homemade Sausage Rolls
- ~ Potato Wedges
- ~ Chicken Skewers
- ~ BBQ Ribs
- ~ Homemade Pizza (2 varieties)
- ~ Plaice Goujons with Tartare Sauce
- ~ Homemade Mini Quiche Selection
- ~ Mini Onion Bhajis and Spring rolls
- ~ Focaccia Bread topped with Sun Blushed Tomatoes and Mozzarella

Conference Catering ~ Drinks and Light Refreshments

Fresh Filter Coffee / Tea / Fresh Orange Juice ~ £1.50

Fresh Filter Coffee / Tea / Fresh Orange Juice with Pre-Wrapped Biscuits ~ £2.00

Freshly Baked Danish Pastries & Croissants ~ £2.50

Selection of Warm Bacon/Sausage/Egg Rolls ~ £3.50

Three Session Drinks Packages:

Fresh Filter Coffee / Tea / Fresh Orange Juice - £4.00

Fresh Filter Coffee / Tea / Fresh Orange Juice with Pre-Wrapped Biscuits - £5.00

Please ask for details of our full selection of Corporate Buffets